

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Trowbridge Town Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Trowbridge
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Provision of a bench located outside Trowbridge Register Office.
Where will your project take place?	Trowbridge
When will your project take place?	October 2010
How many people will benefit from your project?	11,500
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Be more effective through joint working across authorities and agencies Page 3

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

This bench will offer a resting place for users both of the the Register office and general residents in the vicinity.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

This bench has been requested following discussion between the Registrar and the Mayor of Trowbridge. It is anticipated that this bench will be used by a full range of people using the register office, celebrating marriages, births and citizenship ceremonies. It was also acknowledge that it will also allow an area for quiet contemplation outside the building.

Any other information about your project.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="12"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="4"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The bench will be maintained on an ongoing basis by Trowbridge Town Council.

If you were not awarded the full amount requested, what would be the impact on your project?

This project would not go ahead and visitors to the Register office will continue to have nowhere to sit whilst waiting for weddings to start, breaks in Citizenship ceremonies and waiting for appointment times.

How will you know whether your project has made a difference in the community?

We expect to receive feedback from the users of the Register office via the Registrar and his clerk.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 31/03/2009

Month: March

Year: 2009

A - Total income:

£1,738,917.00

B - Minus total expenditure:

£1,743,865.00

Surplus/deficit for year: (A minus B)

£(4948)

Free reserves held:

£254,122.00

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Bench purchase and delivery	£589	Own fundraising/reserves		£
Installation	£50			£
	£	Parish/town council	C	£320
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£639	Total Project Income		£320

Total project income B	£320
Total project expenditure A	£639
Project shortfall A – B	£319
Award sought from Wiltshire Council Area Board	£319
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

